



Citizens Advisory Committee
Agenda Book

2:00 pm
Wednesday, March 6, 2024

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Citizens Advisory Committee
Meeting Agenda
Wednesday, March 6, 2024
2 p.m.**

**Call to Order
Pledge of Allegiance
Introductions
Public Comment**

Agenda

- | | |
|--|-------------------------|
| A. February 7, 2024 Minutes | ACTION ITEM |
| <p>These minutes are ready to review and approve.</p> | |
| B. FDOT Requests Amending the FY 2023/24 through FY 2027/28 Transportation Improvement Program (TIP) | ACTION ITEM |
| <p>A copy of the request is included in Section B, which includes the following project:</p> <ul style="list-style-type: none">• 451150-3 – Capital – Jacksonville UZA – JTA Capital for Fixed Route Duval County | |
| C. Approval of 2024 List of Priority Projects (LOPP) | ACTION ITEM |
| <p>The 2024 LOPP identifies potential projects to be funded in the FDOT Tentative Work Program for FY 2025/26 – FY 2029/30. A draft was presented at the February meeting.</p> | |
| D. Annual Assessments for FY 2024/25 | ACTION ITEM |
| <p>Information included in Section D.</p> | |
| E. DRAFT FY 2024/25 – FY 2025/26 Unified Planning Work Program (UPWP) | Information Only |
| <p>The draft FY 2024/25 – FY 2025/26 UPWP will be presented at the meeting.</p> | |

F. Smart North Florida Update

G. Old Business

- February 8, 2024 North Florida TPO Meeting Report
- Federal Certification Update

H. New Business

- Bylaws Committee
- Deobligation
- TIP Software

I. CAC Comment

J. Public Comment

K. Adjournment

The next meeting will be April 3, 2024.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of February 7, 2024 Meeting

Action Item



CITIZENS ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, February 7, 2024 - 2 p.m.
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT:

Mario Dipola, **CHAIRMAN**
Doug Conkey
Scott Cowitt
Chip Dobson
James Green
Jim Hill
Joanne Kazmierski
Patrick Keogh
Nichole Mobley
Bernie O'Connor
Charles Pappas
Oksana Spears
John Stack
Joe Trottie
Eugene Yerkes

MEMBERS ABSENT:

Roy Buncome
Austin Chapman
Branch Davis
David Duckworth
Walter Kloss
Lisa McGlynn
Barney Roberts
Michael Wallwork

OTHERS PRESENT:

Victoria Kutney, FDOT
Wiley Page, Atkins
James Taylor, RS&H
Jeremy Norsworthy, JTA
Eric Houston, JTA

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director

Clark Letter, Director – Planning and Analytics
Marci Larson, Public Affairs Manager
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Dipola called the meeting to order at 2:01 p.m. and John Stack led the Pledge of Allegiance.

PUBLIC COMMENT

None.

▶ A. APPROVE THE DECEMBER 6, 2023 MEETING MINUTES

Chairman Dipola asked for approval of the minutes of the December Citizens Advisory Committee meeting.

Charles Pappas moved to approve the December 6, 2023 minutes; Jim Hill seconded; motion unanimously carried.

▶ B. FDOT REQUESTS AMENDING THE FY 2023/24 THROUGH FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Victoria Kutney presented the following amendments to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28.

A copy of the request is included in Section B, which includes the following projects:

- **452488-1** – 5310 Operating – Jacksonville UZA – The Arc of Jacksonville, Inc. Operating for Fixed Route – Duval County *NON-SIS*
- **452554-2** – 5310 District Capital – Jacksonville UZA – JTA Capital for Fixed Route – Duval County *NON-SIS*

Ms. Kutney asked for questions. There were no questions at this time.

Doug Conkey moved to approve the FDOT’s request to amend the FY 2023/24 through FY 2027/28 Transportation Improvement Program (TIP); Bernie O’Connor seconded; motion unanimously carried.

▶ C. RESOLUTION ADOPTING 2024 SAFETY PERFORMANCE TARGETS

Clark Letter informed the group that 23 CFR 490 requires FDOT to adopt aspirational targets for *number of fatalities, number of serious injuries, fatality rate, serious injury rate, total number of non-motorized fatalities and series injuries*. The North Florida TPO is also required to adopt annual performance targets for these measures and would like to adopt FDOT’s safety performance targets.

Mr. Letter asked for questions.

- Doug Conkey commented zero is unattainable and not a reasonable goal. Mr. Conkey believes through better education and training you can make a difference.

Mr. Letter responded we track this information, and it is available in the TPO's Annual Mobility Report located on our website.

- John Stack asked if staff knows the objectives for some of the other cities within the state.

Mr. Sheffield responded Vision Zero is a federal initiative being implemented across the county, with the performance measures being set by each state.

- Chairman Dipola commented Hoboken, New Jersey has achieved zero under this initiative.
- Jeff Sheffield commented each MPO is required to adopt safety performance measures. Most MPOs choose to align with their state's performance measures. If we were to have our own targets, we would be responsible to meet those targets and the reporting requirements.
- Bernie O'Connor commented it would be helpful next year to see some statistics for other entities and federal operating agencies relative to these targets.

Mr. Sheffield responded we can either go with the state's goals or go with our own. If we were to go with our own goals, that would open us up to all kinds of issues. We can certainly provide that information, but I am not sure how it factors into your decision.

- Doug Conkey commented he would be interested to see what measures FDOT implemented to meet the zero target.

Mr. Sheffield responded going forward we can provide that information to you, which is also in our Annual Mobility Report.

- Clark Letter commented we could ask FDOT to come in and give a presentation on their program, where they are tracking impacts and the countermeasures used on safety projects.

Bernie O'Connor moved to approve the 2024 Safety Performance Targets as presented; Scott Cowitt seconded; motion unanimously carried.

► **D. RESOLUTION ADOPTING THE JACKSONVILLE TRANSPORTATION AUTHORITY'S (JTA) 2024 PERFORMANCE TARGETS FOR TRANSIT ASSET MANAGEMENT**

Eric Houston of JTA informed the group that in accordance with the Moving Ahead for Progress in the 21st Century (MAP-21) Act, Fixing America's Surface Transportation (FAST), and the Transit Asset Management Final Rule, JTA seeks the North Florida TPO's concurrence with the compiled State of Good Repair (SGR) targets.

Mr. Houston asked for questions.

- Jim Hill wanted to know what "cut-away" means.

Mr. Houston responded it is a bus that we use for paratransit service.

Bernie O'Connor moved to approve the endorsement of the Jacksonville Transportation Authority's (JTA) 2024 Performance Targets for Transit Asset Management; Scott Cowitt seconded; motion unanimously carried.

E. DRAFT 2024 LIST OF PRIORITY PROJECTS (LOPP)

Clark Letter presented the draft 2024 List of Priority Projects (LOPP).

This is a candidate list of projects for the new fifth year of the Florida Department of Transportation's Five-Year Work Program. Our expectation will be to adopt the LOPP in March.

Mr. Letter asked for questions.

- Joe Trottie asked what restoration means relative to the Hogans Creek area.

Mr. Sheffield responded Hogans Creek is tied to this project because it received some funding from Groundworks Jax for restoration work. The project will go from the fairgrounds to Liberty Street and will be an elevated structure. This will open up the east side of Jacksonville and the underserved communities.

- Doug Conkey asked if Hogans Creek is part of the Emerald Trail.

Mr. Sheffield responded not that section, but it is part of the Emerald Trail.

- Jim Green asked if this would position the project for the reconnecting communities part of the A-1-A widening in St. Johns County.

Mr. Sheffield responded that is correct.

- Chairman Dipola asked if project #14 will go from Mickler Road to Target.

Mr. Sheffield responded the TPO did a study of the entire A-1-A corridor a few years ago. The citizens were against the proposed widening to six lanes. This is the entire limit for the purpose of giving us the flexibility to identify intersections that we can queue up over time to do.

Chairman Dipola commented he hopes we stick to operational improvements and not just adding turn lanes.

- Doug Conkey asked if this is part of the master list of projects.

Mr. Sheffield responded these are the projects that are trying to be queued up for the LRTP, which will be adopted in the fall. Once the projects are incorporated into the LRTP, those are the eligible projects that each county will rank to submit to us.

- Chairman Dipola commented that the Vilano Trail is under Sun Trails and TAP. When you apply the gap system, you could utilize either funding source.

Mr. Letter responded that is correct. The county has chosen to use that project for both of those potential funding sources. Typically, the TAP funds are not enough to fund major trails.

- Bernie O'Connor commented we are not listing any priorities for the SIS system because the state decides that.
- Bernie O'Connor asked if the projects that are widening to five lane could be modified to widen to four lanes with a turn lane.

Mr. Sheffield responded those capacity projects were identified in the last LRTP and cannot be changed.

F. DRAFT REQUESTED STUDIES FOR FY 2024/25 – FY 2025/26 UNIFIED PLANNING WORK PROGRAM (UPWP)

Clark Letter presented the draft requested studies for the FY 2024/25 – FY 2025/26 Unified Planning Work Program (UPWP).

Mr. Letter asked for questions.

- Doug Conkey asked what the scope of work is for the Cheswick Oaks Avenue Corridor Study.

Mr. Sheffield responded this is all the information he has at this time. If funded, a scoping exercise will occur between the county and the consultant to produce a scope of work.

- Doug Conkey asked the cost of the study.

Mr. Sheffield responded a study could run from \$75,000 to \$150,000.

G. LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE

Wiley Page of Atkins gave a brief update on the LRTP.

Mr. Page asked for questions.

- Doug Conkey asked what is a housing unit.

Mr. Page responded a housing unit is a house, duplex, apartment complex, mobile home, and a tiny home. Group quarters are not included.

- Doug Conkey asked if these projects are ranked.

Mr. Page responded the projects are not ranked. They will be moved from the Needs Plan to the Cost Feasible Plan based on the recommendation criteria.

- Doug Conkey asked if the projects are considered regional.

Mr. Page responded anything adding capacity is a regional project. From a transit standpoint, we are looking at the premium routes. The Sun Trails projects are also considered regional.

- Marci Larson asked the group to provide any civic groups/professional organizations that Mr. Page could present the LRTP to. For our federal certification, we have to show that we have been out in the community to present on this.

H. REGIONAL ALTERNATIVE FUEL/INFRASTRUCTURE MASTER PLAN PRESENTATION

James Taylor of RS&H gave a brief presentation on the Regional Alternative Fuel/Infrastructure Master Plan.

Mr. Taylor asked for questions.

- Nichole Mobley asked if the charging stations are considered infrastructure.

Mr. Taylor responded it includes everything from running electricity to the site, charging infrastructure and maintenance over time.

- Chairman Dipola asked if there is a chance that we are overestimating the net benefit of the battery powered vehicles.

Mr. Taylor responded we are aware of the issues around electric vehicles. From a Clean Cities and Clean Fuels perspective, we are focusing on fuel displacement and reduced carbon emissions.

Mr. Sheffield responded the TPO's Clean Fuels program remains a fuel neutral initiative.

- Bernie O'Connor commented we have only been seriously using electric vehicles since 2020. We just need a little more time to develop this initiative.
- Charles Pappas commented it takes an overall effort to educate everyone involved to make this work.

I. SMART NORTH FLORIDA

J. OLD BUSINESS

- Federal Certification Update – Jeff Sheffield informed the group FHWA has indicated the four areas that they will focus on for the certification. We are awaiting questions and will provide the answers. The certification will take place May 2. We may call upon a few of you to share your experience with working with the TPO.

K. NEW BUSINESS

- HB 7049 and SB 1032
 - Creates moratorium on new MPOs adjacent to existing ones
 - Repeals the MPOAC
 - Requires FDOT to, at least annually, convene MPOs of similar size to exchange best practices
 - Requires FDOT to create performance metrics to evaluate each MPO annually
 - MPOs that fall under a certain metric will be placed under the control of the Florida Secretary of Transportation for one year
 - Highest performing MPO each year receives \$5 million
 - Sets requirements for what must be included in a LRTP
 - This proposed legislation is not consistent with the federal legislation that creates MPOs
- Chairman Dipola asked which of these bullets would go away and which should we be concerned about.

Mr. Sheffield responded other than dissolving the MPOAC, which is not a federal mandate, they are inconsistent with federal legislation.

- Chairman Dipola asked about the proposed merger of some MPOs.

Mr. Sheffield responded Hillsborough, Pinellas and Pasco Counties submitted a report in December about a proposed merger. Lee and Collier Counties must look at a model to merge. There is no new information or updates as of today.

L. CAC COMMENT

M. PUBLIC COMMENT

N. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:33 p.m. The next CAC meeting will be March 6, 2024.

Agenda Item B.

**FDOT Requests Amending the FY 2023/24 –
FY 2027/28 Transportation Improvement
Program (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

February 15, 2024

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2023/24 – FY 2027/28

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment requests for action by the TPO Board at their March meeting.

Please include the amounts listed for the total project in the TIP amendment report.

The following are new individual projects added to the current STIP:

451150-3 5310- Capital-Jacksonville UZA- JTA

Capital For Fixed Route- Duval County

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
DPTO	CAP	\$54,784
DU	CAP	\$438,261
LF	CAP	\$54,782

If you have any questions about this project or this amendment request, please call me at (904) 360.5668.

Sincerely,

Victoria Kutney
North Florida TPO Liaison
FDOT District Two
cc: Achaia Brown

Agenda Item D.

Annual Assessments for FY 2024/25

Action Item



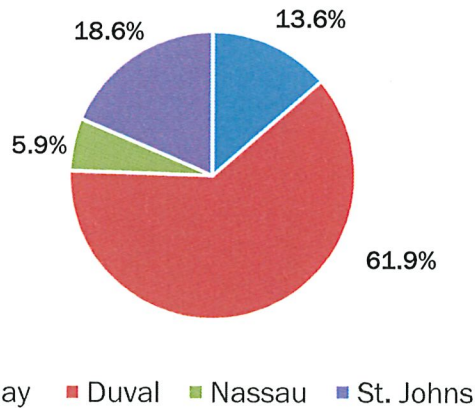
2024 Annual Assessment

	BEBR Population Estimate 2023	Annual Assessment = 25¢ per capita	2023 Assessment	\$ Increase
Clay	231,042	\$ 57,761	\$ 56,388	\$ 1,372
Duval	1,051,278	\$ 262,820	\$ 258,383	\$ 4,436
Nassau	100,763	\$ 25,191	\$ 23,952	\$ 1,239
St. Johns	315,317	\$ 78,829	\$ 74,230	\$ 4,600
TOTAL	1,698,400	\$ 424,600	\$ 412,954	\$ 11,647

2024 Annual Assessment

Jacksonville Aviation Authority	\$ 16,426	\$ 16,149	\$ 277
Jacksonville Port Authority	\$ 16,426	\$ 16,149	\$ 277
Jacksonville Transportation Authority	\$ 16,426	\$ 16,149	\$ 277
Nassau County Ocean Highway and Port Authority	\$ 1,574	\$ 1,497	\$ 77
St. Augustine-St. Johns County Airport Authority	\$ 4,927	\$ 4,639	\$ 287
TOTAL	\$ 55,780	\$ 54,583	\$ 1,197
GRAND TOTAL	\$ 480,380	\$ 467,537	\$ 12,843

North Florida TPO Population by County



Agenda Item G.

Old Business

- . February 8, 2024 TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, February 8, 2024
10 a.m.

Call to Order
Pledge of Allegiance
Introductions
Public Comment

1. North Florida TPO Minutes of December 14, 2023

APPROVED

TPO Agenda

A. Finance Committee Report

Information
Only

- November Monthly Financial Statement
- December Monthly Financial Statement

B. FDOT Requests Amending the FY 2023/24 through FY 2027/28 Transportation Improvement Program (TIP)

ACTION ITEM

A copy of the request is included in Section B, which includes the following projects:

- **452488-1** – 5310 Operating – Jacksonville UZA – The ARC of Jacksonville, Inc. Operating for Fixed Route – Duval County *NON-SIS*
- **452554-2** – 5310 District Capital – Jacksonville UZA – JTA Capital for Fixed Route – Duval County *NON-SIS*

C. Resolution Adopting 2024 Safety Performance Targets

ACTION ITEM

The resolution is included in Section C.

D. Resolution Endorsing the Jacksonville Transportation Authority's (JTA) 2024 Performance Targets for Transit Asset Management

ACTION ITEM

The targets for JTA are included in Section D.

- E. DRAFT 2024 List of Priority Projects (LOPP)** Information Only
- The draft 2024 LOPP identifies potential projects to be funded in the FDOT Tentative Work Program for FY 2024/25 – FY 2028/29. A draft will be presented at the meeting. Approval will be requested at the March meeting.
- F. DRAFT Requested Studies for FY 2024/25 – FY 2025/26 Unified Planning Work Program (UPWP)** Information Only
- The draft list of requested studies is included in Section F.
- G. Long Range Transportation Plan Update** Information Only
- Wiley Page of Atkins will give a brief update on the Long Range Transportation Plan.
- H. Smart North Florida** Information Only
- I. Executive Director’s Report** Information Only
- J. Secretary of Transportation’s Report** Information Only
- K. Authority Reports** Information Only
- L. Old Business**
- Federal Certification Update
- M. New Business**
- N. Public Comment**
- O. Adjourn**
- P. Information**
- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be March 14, 2024

NOTICE

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